



CITY OF SAULT STE. MARIE USER FEE SCHEDULE

JULY 1, 2023 – JUNE 30, 2024

APPROVED BY CITY COMMISSION ON 02/20/2023

Parking Fees updated by City Commission on 03/20/23

Parks Summer - Malcolm Field - Fees updated by City Commission on 05/01/23

Engineering Fees updated by City Commission on 05/15/23

Airport

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	T-Hangar, monthly rent	\$180.00	\$180.00	
2	Box Hangar, monthly rent	\$135.00	\$135.00	
3	Fuel Sales, market rates for aviation fuel (100LL and JetA available)			
	<i>Note 1: 10 cents per gallon flow payable annually to City</i>			
4	Landing Fees			
	A. Single Engine Piston	n/a	n/a	
	B. Twins under 10,000 lbs	\$20.00	\$20.00	
	C. Twins over 10,000 lbs	\$2.00 per 1,000 lbs	\$2.00 per 1,000 lbs	
	<i>Note 2: Landing fees waived for customs clearing, military, medevac, resident aircraft, or fuel purchase</i>			
5	Battery Cart	\$25.00	\$25.00	
6	Engine Pre-Heat	\$20 per engine	\$20 per engine	
7	Engine Heater Plug-in	\$20 per engine per day	\$20 per engine per day	
8	Deice (Type 1) (predicated on deice cart acquisition)	\$35 per gallon	\$75 service fee + \$35 per gallon	X
9	Ramp/Hangar Fees			
	<i>Note 3: First night ramp fee waived w/purchase fuel/mx, week/month fees negotiated based on length of stay.</i>			
	A. Single Engine Piston Ramp	\$10.00	\$10.00	
	B. Single Engine Piston Hangar	\$30.00	\$30.00	
	C. Twins under 10,000 lbs Ramp	\$15.00	\$15.00	
	D. Twins under 10,000 lbs Hangar	\$50.00	\$50.00	
	E. Twins over 10,000 lbs Ramp	\$1.50 per 1,000 lbs	\$1.50 per 1,000 lbs	
	F. Twins over 10,000 lbs Hangar	\$5.00 per 1,000 lbs	\$5.00 per 1,000 lbs	
10	After Hours Call Out	\$75 per hour 1 hour min.	\$75 per hour 1 hour min.	
11	A&P Labor Rate	\$75 per hour	\$85 per hour	X
	<i>Note 4: surcharge passed along to City as revenue, all monthly rent kept by FBO.</i>			
12	Heated Hangar	\$175/night	\$175/night	

Ambulance

	Services Description	Fee		charged
		7/1/2022	7/1/2023	
1	Basic Trauma Life Support - Emergency	\$550.00	\$600.00	X
2	Basic Trauma Life Support - Non Emergency	\$400.00	\$450.00	X
3	Advanced Life Support - Emergency	\$800.00	\$950.00	X
4	Advanced Life Support - Non-Emergency	\$650.00	\$700.00	X
5	Advanced Life Support II - Emergency	\$900.00	\$950.00	X
6	SCT Transports	\$1,000.00	\$1,000.00	
7	Mileage	\$14.25 / mile	\$15.25 / mile	X
8	Waiting Time (after 30 minutes)	\$60.00	\$60.00	
9	Flight Crew Transfer (one way)	\$150.00	\$150.00	
10	Bridge Fare (subject to change)	cost round trip	cost round trip	
11	IV Start	\$75.00	\$75.00	
12	Treatment - No Transport	\$400.00	\$400.00	
13	Oxygen	\$50.00	\$50.00	
14	Intercepts	\$350.00	\$350.00	
15	Township Rate: Soo, Bruce	\$800.00	\$800.00	
16	Special Events	\$150 + \$95.00 per hour, 2 hour minimum	\$200 + \$95.00 per hour, 2 hour minimum	
17	Hospice <i>(medicare compliant discounted rate)</i>	\$263.20 + \$10.97 per mile	\$263.20 + \$10.97 per mile	
18	Extended Care Facilities, Non-Covered Hospital Transports <i>(medicare compliant discounted rate)</i>	\$263.20 + \$10.97 per mile	\$263.20 + \$10.97 per mile	
<i>Note: All rates may be adjusted (upward and retroactively) mid-year to remain Medicare compliant.</i>				

Assessor

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Copies of Field Card	\$3.00 / page	\$3.00 / page	
2	All other copies	\$1.00 / page	\$1.00 / page	
3	Computer Printout	\$1.00 / each	\$1.00 / each	
4	Transfer Affidavit, Late Penalty	\$200	\$200	
	<i>Note: transfer affidavit late penalty fee per State of Michigan.</i>			
Total User Fees - Assessor				

Note: Electronic data may be available at no charge, depending on extent of request, at discretion of dept. E-mailed requests are recommended. Department e-mail addresses are available on the City website.

Carbide Dock - Valley Camp

Services Description	Fee		changed
	2022	2023	
1 Commercial Passenger Vessel			
A. Length based fee:			
i. 349 ft and under	\$3,105.00	\$3,105.00	
ii. 350 ft to 430 ft	\$3,855.00	\$3,855.00	
iii. 431 ft and over	\$4,005.00	\$4,005.00	
B. Cost per passenger	\$7.50	n/a	X
Note: All required security costs are in addition to the above fees.			
2 Freighter/Vessel - Dockage Charges (tie-up & emergency repairs)			
A. Per Gross Registered Ton per day	\$0.15/GRT	\$0.15/GRT	
B. Repair Rate per Gross Registered Ton per day	\$0.06/GRT	\$0.06/GRT	
Note: Dockage is currently only for emergencies OR special circumstances with advance notice and planning.			
Note: All required security costs are in addition to the above fees.			
3 Vessel - Dockage & Warfage Charges (loading & unloading)			
A. first 100 tons/base charge	\$1,000.00 min	\$1,000.00 min	
B. over 100 tons	\$0.80/ton	\$0.80/ton	
C. all general & neo bulk cargo	\$0.80/ton	\$0.80/ton	
D. bulk commodities, including road salt	\$0.50/ton	\$0.50/ton	
*All required security costs are in addition to the above fees.			
4 Penalty Fee after 30 days	\$500.00/day plus \$0.10 per ton	\$500.00/day plus \$0.10 per ton	
5 Dock Security Fees (Auxiliary)	\$600.00	n/a	X
*Included in dockage for commercial passenger vessels. Additional for freighters.			
6 Dock Security Fees - additional (armed officers required)	\$65.00/hr per Officer	n/a, see new rate structure below	X
A. Vessel w/o Embarkation/Disembarkation			
i. Up to 8 Hours	n/a	\$100.00/hr	X
ii. Over 8 Hours	n/a	\$150.00/hr	X
B. Non-International Vessel w/ Embarkation/Disembarkation			
i. Up to 8 Hours	n/a	\$150.00/hr	X
ii. Over 8 Hours	n/a	\$225.00/hr	X
C. International Vessel w/ Embarkation/Disembarkation (Customs Escort)			
i. Up to 8 Hours	n/a	\$200.00/hr	X
ii. Over 8 Hours	n/a	\$300.00/hr	X
D. Additional Officers as required			
i. Up to 8 Hours	n/a	\$100.00/hr	X
ii. Over 8 Hours	n/a	\$150.00/hr	X
7 Water	\$10.00/100 CF	\$150 for up to 10,000 gallons + current water rate for amount over 10,000 gallons	X
8 Electric Access, 110 Volt	\$50 per month 1 mo. Minimum	\$50 per month 1 mo. Minimum	

Cemetery

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Cost of Lots			
	A. Single grave	\$400.00	\$500.00	X
	B. Mausoleum sites	\$9.00/sq. ft.	\$9.00/sq. ft.	
2	Perpetual Care			
	A. Single grave	\$400.00	\$500.00	X
	B. Mausoleum sites	\$9.00/sq. ft.	\$9.00/sq. ft.	
3	Grave Openings/Closings			
	A. Up to 5' outside case	\$350.00	\$500.00	X
	B. Adult	\$650.00	\$1,000.00	X
	C. Cremations	\$350.00	\$350.00	
	D. Private Mausoleums	\$300.00	\$300.00	
	E. Chapel Service	\$50.00	\$50.00	
4	Grave Openings/Closings - Saturday Charges			
	A. Up to 5' outside case	\$650.00	\$800.00	X
	B. Adult	\$950.00	\$1,300.00	X
	C. Creamations	\$600.00	\$600.00	
	D. Private Mausoleums	\$500.00	\$500.00	
	E. Chapel Service	\$100.00	\$100.00	
5	Grave Openings/Closings - Sunday & Legal Holiday Charges*			
	A. Up to 5' outside case	\$750.00	\$900.00	X
	B. Adult	\$1,000.00	\$1,350.00	X
	C. Creamations	\$600.00	\$600.00	
	D. Private Mausoleums	\$550.00	\$550.00	
	E. Chapel Service	\$150.00	\$150.00	
	<i>*SSM City Ordinance (Cap 10 Sec 10-4(1)) does not allow for this activity unless directed by a public health and safety officer.</i>			
6	Disinterment			
	A. Up to 5' outside case	\$1,100.00	\$1,100.00	
	B. > 5' outside case	\$1,200.00	\$1,200.00	
	C. Cremations	\$500.00	\$500.00	
	D. Private Mausoleums	\$800.00	\$800.00	

Cemetery

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
7	Disinternment with Reinternment			
	A. Up to 5' outside case	\$1,350.00	\$1,350.00	
	B. > 5' outside case	\$1,650.00	\$1,650.00	
	C. Cremations	\$500.00	\$500.00	
7	Disinternment with Reinternment (continued)			
	D. Private Mausoleums	\$1,050.00	\$1,050.00	
	E. Removal & replacement of deceased for purpose of autopsy, etc.	\$100.00	\$100.00	
8	Receiving Vault			
	A. Internments in other cemeteries	\$75.00	\$75.00	
	B. If remains not removed by June 1st	\$10.00 per day	\$10.00 per day	
9	Foundation Work			
	A. Monuments & markers requiring concrete foundations	\$0.85/sq in of base of marker	\$0.85/sq in of base of marker	
	B. Minimum Charge	\$250.00	\$250.00	
	C. Flush Markers requiring no concrete foundation	\$100.00	\$100.00	
	D. Re-level flush markers requiring no concrete foundation	\$10.00	\$10.00	
	E. Veteran's memorials: Flush Marble/Granite, Upright, or Bronze	\$45.00	\$45.00	
10	Veteran's Honorable Discharged for Burial in Veteran's Section			
	A. Grave space	no charge	no charge	
	B. Perpetual Care	\$400.00	\$400.00	
	C. Grave opening/closing w/chapel	\$650.00	\$650.00	
	<i>*other charges for Saturday, Sunday, Legal Holiday still apply</i>			
11	Miscellaneous			
	A. Any burial scheduled after 2:00 p.m.	\$200.00	n/a	X
	A. Any burial scheduled after 1:00 p.m.	n/a	\$200.00	X
	B. Powerwash / Steam Clean Family Monument	\$50.00	\$50.00	
	C. Powerwash / Steam Clean Family Mausoleum	\$150.00	\$150.00	

Cemetery

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
12	Columbarium			
	A. Top Row	\$650.00	\$1,000.00	X
	B. Second Row	\$600.00	\$1,000.00	X
	C. Third Row	\$550.00	\$1,000.00	X
	D. Bottom Row	\$500.00	\$1,000.00	X
Note: 2023 change, price of plaque included for all columbarium rows.				
	E. Opening and Closing Cost - Weekday	\$125.00	\$125.00	
	F. Opening and Closing Cost - Saturday	\$325.00	\$325.00	
	G. Opening and Closing Cost - Sunday/Legal Holiday	\$375.00	\$375.00	
	H. Opening and Closing After 2:00 p.m. - Add	\$200.00	\$200.00	
	I. Individual Bronze Plaque	\$325.00	\$325.00	
	J. Companion Bronze Plaque	\$375.00	\$375.00	
	K. Bronze Vase for Columbarium Niche	\$200.00	\$200.00	
13	Cremation Only Lots			
	A. Cremation Only Lot	\$375.00	\$375.00	
	B. Opening and Closing Cost - Weekday	\$250.00	\$250.00	
	C. Opening and Closing Cost - Saturday	\$450.00	\$450.00	
	D. Opening and Closing Cost - Sunday/Legal Holiday	\$500.00	\$500.00	
	E. Opening and Closing After 2:00 p.m. - Add	\$200.00	\$200.00	
<i>Note: There is a late fee for all past due accounts, miscellaneous billings of 2%, net past due over 30 days.</i>				

City Clerk

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Copies	\$0.10	\$0.10	
2	Color Copies	\$0.50	\$0.50	
3	Notary Service	\$5.00	\$5.00	
4	DVD Copy of City Commission Meetings	\$20.00	\$20.00	
5	Conference Room Space (per room)			
	Half-Day (up to 4 hours)	\$50.00	\$50.00	
	Full-Day (4-8 hours)	\$100.00	\$100.00	
6	City Commission Chambers			
	Half-Day (up to 4 hours)	\$100.00	\$100.00	
	Full-Day (4-8 hours)	\$200.00	\$200.00	
	<i>Note: Fees will not apply to State and Federal legislators.</i>			
	Licenses			
7	Carnival			
	A. Weekly	\$300.00	\$300.00	
	B. Bond (refundable)	\$1,000.00	\$1,000.00	
8	Circus			
	A. Daily	\$150.00	\$150.00	
9	Peddlers, Solicitors, and Transient & Itinerent Merchant			
	A. Daily	\$55.00	\$55.00	
	B. Weekly	\$155.00	\$155.00	
	C. Monthly	\$300.00	\$300.00	
	D. Annually	\$500.00	\$500.00	
10	Drainlayers	\$55.00	\$55.00	
11	Lawn Cutting/Garbage Collectors	\$55.00	\$55.00	
12	Sign Erectors	\$55.00	\$55.00	
13	Early Snowplowing Permit / License (7pm-6am)	\$55.00	\$55.00	
	<i>Note: First time Licenses and Permits issued mid-year will be prorated.</i>			
	Licensing Revenue			
	Voter Registration			
14	List of names, per name	\$0.01	\$0.01	
15	Names on mailing labels, per name	\$0.03	\$0.03	
16	CD and Sleeve	\$10.00 / CD	\$10.00 / CD	
17	AV list and weekly updates per Election	\$25.00	\$25.00	
18	Reimbursement for election worker wages	at full cost	at full cost	
	Voter Registration & Election Revenue			

City Hall Grounds - General User Fees

	Services Description	Fee		charged
		7/1/2022	7/1/2023	
1	City Hall Grounds - Events			
	A. Electrical Panel set-up and take-down	\$75.00	\$75.00	
	B. Water	\$15.00	\$15.00	
	C. Refundable Deposit (<i>refunded when clean-up and take-down completed</i>)	\$250.00	\$250.00	
	<i>Note: Contact Parks Department for reservations and more information.</i>			
	<i>Also Note: City Commission Chambers are also available with applicable fees, see City Clerk for details.</i>			

Community Development Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Plan Review based on Building Construction Factor Table			
	A. Commercial and non-single family residential			
	I. Building Plan Review Factor			
	a. Factor of 1,000,000 or below	.00175 x plan review factor	.00175 x plan review factor	
	b. Factor of over 1,000,000	\$1,750 = 0.0005 x plan review factor	\$1,750 = 0.0005 x plan review factor	
	II. Minimum Fee	\$5.00	\$5.00	
	B. Single Family Residential and accessory buildings	.00075 x plan review factor	.00075 x plan review factor	
	I. Minimum Fee	\$5.00	\$5.00	
	C. Site Plan Review			
	I. Minor Projects	\$150.00	\$150.00	
	II. Major Projects	\$1,000.00	\$1,000.00	
2	Building Permits			
	A. New commercial construction and remodeling, also residential remodeling greater than \$10,000			
	I. Base Fee in addition to unit permit fee charges	\$25.00	\$25.00	
	II. Construction Value			
	a. \$1 - \$2,000	\$35.00	\$35.00	
	b. \$2001 - \$50,000	\$35.00 + \$3.50 per \$1,000 or fraction thereof to and including \$50,001	\$35.00 + \$3.50 per \$1,000 or fraction thereof to and including \$50,001	
	c. \$50,001 - \$100,000	\$85.00 + \$2.50 per \$1,000 or fraction thereof to and including \$100,001	\$85.00 + \$2.50 per \$1,000 or fraction thereof to and including \$100,001	

Community Development Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
2	Building Permits (continued)			
	d. \$100,001 - \$1,000,000	\$135.00 + \$2.00 per \$1,000 or fraction thereof to and including \$1,000,001	\$135.00 + \$2.00 per \$1,000 or fraction thereof to and including \$1,000,001	
	e. Over \$1,000,000	\$635.00 + \$1.50 per \$1,000 or fraction thereof	\$635.00 + \$1.50 per \$1,000 or fraction thereof	
	B. 1 & 2 Family Residential			
	I. Base Fee in addition to unit permit fee charges	\$25.00	\$25.00	
	II. New structure and addition, excluding foundation	\$0.17 per square foot	\$0.17 per square foot	
	III. Foundations and crawlspaces	\$0.06 per square foot	\$0.06 per square foot	
	IV. Basement Area	\$0.08 per square foot	\$0.08 per square foot	
	V. Modular/Mobile Home Set-up excluding foundation	\$100.00	\$100.00	
	VI. Attached Garage excluding foundation	\$60.00	\$60.00	
	VII. Deck, Open porch, remodeling or alterations, (excluding additional living space)			
	Value up to \$5,000	\$20.00	\$20.00	
	Value up to \$10,000	\$40.00	\$40.00	
	VIII. Detached Garage or accessory building including foundation	\$0.15 per square foot	\$0.15 per square foot	
	IX. Minimum Permit Fee in addition to base fee	\$20.00	\$20.00	
	C. Demolition Permits			
	I. Up to 1,999 square feet	\$25.00	\$25.00	
	II. 2,000 square feet and over	\$50.00	\$50.00	
	D. Investigation Fee for Work without Permit	\$100.00	\$100.00	
	E. Change In Use [in addition to base fee]	n/a	\$60.00	X
	D. Temporary Certificates of Occupancy			
	I. Residential with 3 or fewer units	n/a	\$60.00	X

Community Development Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
	II. Non-Residential or Residential with 4 or more units	n/a	\$100.00	X
3	Sign Permits			
	<i>All permanent or Temporary Signs, base fee in addition to unit charges. Additional Cost based on Sign Construction Value.</i>			
	A. Base Fee	\$25.00	\$25.00	
	B. Sign Construction Value:			
	I. \$1.00 - \$2,000	\$35.00	\$35.00	
	II. \$2,001 - \$50,000	\$40.00 + \$3.00 per 1,000 or fraction thereof to and including \$50,000	\$40.00 + \$3.00 per 1,000 or fraction thereof to and including \$50,000	
	III. \$50,001 - \$100,000	\$90.00 + \$2.00 per 1,000 or fraction thereof to and including \$100,000	\$90.00 + \$2.00 per 1,000 or fraction thereof to and including \$100,000	
	IV. Over \$100,000	\$140.00 + \$1.50 per 1,000 or fraction thereof	\$140.00 + \$1.50 per 1,000 or fraction thereof	
	C. Investigation Fee for Work without Permit	\$60.00	\$60.00	
4	Mechanical Permits			
	Note: mechanical permits are now issued by the State of Michigan, the City no longer has qualified staff to issue them.			

Community Development Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
5	Code Enforcement			
	A. Special Inspection Fee (each inspection)	\$50.00 per hour (1 hour minimum)	\$50.00 per hour (1 hour minimum)	
	B. Contract Administration Fee	\$100.00	\$100.00	
	C. Junk Car Complaint Inspection Fee (per inspection)	\$100.00	\$100.00	
	D. Redemption Fees for signs in R.O.W. per Sect 20-64(b) of the Sign Ordinance (maximum \$20.00 for first offense)	\$20.00 per sign	\$20.00 per sign	
	E. Removal Fee for Temporary Signs in R.O.W.	\$20.00 per sign	\$20.00 per sign	
	F. Search Warrant Preparation Fee	\$500.00	\$500.00	
6	Rental Registration			
	A. Rental Registration Annual Fees per Sect 2-200 (renewal) (Set by Ordinance)			
	I. Rental Registrations Fee Per Property Address	\$10.00 each	\$10.00 each	
	II. 45 Days Late	\$25.00	\$25.00	
	III. More Than 45 Days Late	\$100.00	\$100.00	
	B. Rental Registration Initial Fees per Sect 8-193 (Set by Ordinance)			
	I. Rental Registration Fee Per Property Address registered within 45 days of acquiring rental property or becoming a rental property	\$10.00 each	\$10.00 each	
	II. Registering after 45 Days from date of obtaining rental property or becoming a rental property	\$250.00 each	\$250.00 each	
	C. Violation for items non-compliant with Rental Checklist Requirements.	\$100.00 per violation (maximum \$1,000)	\$100.00 per violation (maximum \$1,000)	
7	Miscellaneous			
	A. Home-Bases Business Permit	\$20.00 per year	\$20.00 per year	
	B. Copies	\$0.15 per copy	\$0.15 per copy	

Community Development Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
8	Appeal Boards			
	A. Construction Board	\$120.00	\$200.00	X
	B. Existing Structures	\$120.00	\$200.00	X
	C. Zoning Board	\$200.00	\$200.00	
	D. Appeal of Public Nuisance	\$120.00	\$200.00	X
	E. Sign Ordinance Appeals	\$100.00	\$100.00	
	<i>Note: First time licenses and Permits issued mid-year will be prorated.</i>			
9	Rezoning Fee	\$400.00	\$400.00	
10	Street / Alley vacation	\$200.00	\$200.00	
11	Lot Split	\$100.00	\$100.00	
12	Conditional Use Permit	\$300.00	\$300.00	
13	Preliminary Plat	\$2,000.00	\$2,000.00	
14	Final Plat	\$1,000.00	\$1,000.00	
15	Land Division	\$100.00	\$100.00	
16	Zoning Verification Letter	\$60.00	\$60.00	
17	PILOT application fee	\$250.00	\$250.00	

BUILDING CONSTRUCTION FACTOR TABLE

Plan Review Factor = Gross Area x Building Construction Factor

This table is used to calculate the Plan Review Factor, which is then used to calculate the Plan Review Fee charged for the review of building plans prior to issuance of a Building Permit

OCCUPANCY GROUP Michigan Building Code Group (2021 International Building Code)	TYPE OF CONSTRUCTION								
	<u>IA</u>	<u>IB</u>	<u>IIA</u>	<u>IIB</u>	<u>IIIA</u>	<u>IIIB</u>	<u>IV</u>	<u>VA</u>	<u>VB</u>
A-1 Assembly, theaters, with stage	338.88	327.46	319.76	307.63	289.42	280.47	298.24	268.37	259.83
A-1 Assembly, theaters, without stage	310.12	298.70	291.00	278.87	260.66	251.71	269.48	239.62	231.07
A-2 Assembly, nightclubs	275.09	266.93	259.34	250.54	234.96	228.26	241.54	213.57	206.65
A-2 Assembly, restaurants, bars, banquet halls	274.09	265.93	257.34	249.54	232.96	227.26	240.54	211.57	205.65
A-3 Assembly, churches	314.65	303.24	295.53	283.41	265.65	256.70	274.02	244.61	236.06
A-3 Assembly, general, community halls, libraries, museums	268.44	257.02	248.32	237.19	218.26	210.31	227.80	197.22	189.68
A-4 Assembly, arenas	309.12	297.70	289.00	277.87	258.66	250.71	268.48	237.62	230.07
B Business	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
E Educational	280.42	270.83	263.70	252.34	235.54	223.64	243.64	205.87	199.45
F-1 Factory and industrial, moderate hazard	161.70	154.21	144.70	139.94	124.72	118.51	133.72	103.40	96.83
F-2 Factory and industrial, low hazard	160.70	153.21	144.70	138.94	124.72	117.51	132.72	103.40	95.83
H-1 High Hazard, explosives	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	N.P.
H234 High Hazard	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	86.28
H-5 HPM	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
I-1 Institutional, supervised environment	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
I-2 Institutional, hospitals	438.26	428.62	419.26	408.96	386.98	N.P.	399.78	361.97	N.P.
I-2 Institutional, nursing homes	304.86	295.22	285.86	275.55	256.23	N.P.	266.37	231.21	N.P.
I-3 Institutional, restrained	298.67	289.02	279.66	269.36	250.30	240.95	260.18	225.29	214.80
I-4 Institutional, day care facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
M Mercantile	205.22	197.06	188.47	180.67	164.83	159.13	171.67	143.44	137.53
R-1 Residential, hotels	267.42	258.06	249.33	240.60	220.62	214.60	240.64	198.79	192.64
R-2 Residential, multiple family	223.61	214.25	205.52	196.79	177.77	171.76	196.82	155.95	149.80
R-3 Residential, one- and two-family	211.77	205.84	200.99	197.13	190.36	183.32	193.75	177.67	167.37
R-4 Residential, care/assisted living facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
S-1 Storage, moderate hazard	149.85	142.36	132.84	128.08	113.17	106.96	121.87	91.86	85.28
S-2 Storage, low hazard	148.85	141.36	132.84	127.08	113.17	105.96	120.87	91.86	84.28
U Utility, miscellaneous	115.48	108.95	102.64	98.13	88.49	81.89	93.86	69.76	66.48

Notes to Table:

- A. Private garages Use Group U
- B. Unfinished basements (all Use Groups) = 15
- C. Foundation / Crawlspace (one & two family only) = 3.75
- D. Shell Only Buildings deduct 20%
- E. Not Permitted = N.P.
- F. For remodeling and alterations, not including additions, the monetary value of the work is to be used in place of the Plan Review Factor in calculating the Plan Review Fee.

Feb-23

Engineering

		Fee		
Services Description		7/1/2022	7/1/2023	changed
Copy & Scan Charges				
1	Large Format Scan/Copy (from city originals only) Standard #20 bond paper			
	A. Copy per Sq. Ft. (extra fee for custom setup: see #3)	\$2.00	\$2.00	
	B. Scan per Sq. Ft. (must provide data storage device)	\$1.00	\$1.00	
2	Color Orthophoto Print up to 11"x17"	\$5.00	\$5.00	
3	Custom Digital Orthophoto Print on #20 bond paper (upcharge for other paper type) (larger than 11"x17")	\$60.00/hr (20 min. minimum) plus copy/print fee 1A	\$60.00/hr (20 min. minimum) plus copy/print fee 1A	
4	Copies of file information	\$0.15 per 8 1/2" x 11" pg plus \$60.00/hr (20 min minimum)	\$0.15 per 8 1/2" x 11" pg plus \$60.00/hr (20 min minimum)	
	Total Copy & Scan Charges			
GIS Products				
5	City Wide Parcel Shape Files	\$250.00	\$250.00	
6	Digital Orthophotography			
	A. Entire City Mosaic (MrSid & world file)	\$250.00	\$250.00	
	B. Custom (tiff & world file)	\$50.00* (max size 1/4 section)	\$50.00* (max size 1/4 section)	
	<i>*Staff Services for data assembly has additional charge</i>	\$60.00/hour 20 min minimum	\$60.00/hour 20 min minimum	
7	Data provided on jump drive	\$35.00 each	\$35.00 each	
	<i>*Shipping and handling fees will be charged to the public at the cost incurred by the City</i>			
Permits*				
8	Temporary Street Closure Permits			
	A. General Activity -No closures or infrastructure construction	\$20.00	n/a	X
	B. Sidewalk Closure	\$25.00	\$30/week	X
	C. Lane Closure	\$40.00/lane/day	\$50.00/lane/day	X
	D. Road/Street Closure (City/DDA sponsored events exempt)	\$50.00/street/day	\$70.00/street/day	X
	E. Admin/Investigation Fee - Work Done Without Permit	\$150.00	250%	X
	<i>* Note: City/DDA exempt from permit fees</i>			
9	Sidewalk Repair / Replacement			
	A. Under 20 linear feet	\$30.00	\$35.00	X
	B. 20 linear feet or more	\$50.00	\$60.00	X
	C. Admin/Investigation Fee - Work Done Without Permit	\$150.00	\$180.00	X
10	Driveway			
	A. Residential	\$40.00	\$50.00	X
	B. Commercial	\$60.00 one drive + \$20.00 each additional	\$80.00 one drive + \$20.00 each additional	X
	C. Admin/Investigation Fee - Work Done Without Permit	\$150.00	\$180.00	X
11	Excavation in Street/Right of Way [ROW]			
	A. Opening (Utility Cut)	\$100.00	\$100.00	
	B. Density Testing for Backfill	\$50.00	\$50.00	

Engineering

Services Description	Fee		changed
	7/1/2022	7/1/2023	
C. Admin/Investigation Fee - Work Done Without Permit	\$150.00	\$150.00	
D. ROW excavation refundable deposit	\$1,000.00	\$1,000.00	X*
<i>* correction approved by CC on 5/15/23</i>			
12 Transport Permit [charged via OXCART]			
A. Individual Oversize	\$30.00 + labor, equipment and materials at cost	\$30.00 + labor, equipment and materials at cost	
B. Individual Oversize / Overweight	\$200.00	\$200.00	
C. Annual Oversize	\$100.00 + labor, equipment and materials at cost	\$100.00 + labor, equipment and materials at cost	
D. Overweight During Frost Restrictions (one delivery)	\$400.00	\$400.00	
E1. Overweight During Frost Restrictions (seasonal)	\$600.00	n/a	X
E2. Local Overweight During Frost Restrictions (Seasonal)	n/a	\$300.00	X
E3. Non-Local Overweight During Frost Restrictions (seasonal)	n/a	\$600.00	X
F. Administration / Investigation Fee for Transporting Overweight or Oversize without a permit	\$500.00 plus damages	\$500.00 plus damages	
Note: Local in this instance refers to the business or sole-proprietor being owner of record of real property within City limits.			
13 Banner Permit	\$10.00	\$10.00	
14 Storm Sewer Permit	\$100.00	\$120.00	X
Admin/Investigation Fee - Work Done Without Permit	\$150.00	\$200.00	X
15 Other			
A. Permit Extension (more time required)	n/a	\$5.00	X
B. Parking Access for Construction	n/a	\$5.00/spot/day	X
C. Right of Way Private Use Agreement Application	\$150.00	\$200.00	X
D. Address Assignment	No Charge	No Charge	
E. Road Bonding for Heavy Hauling	n/a	25% of estimated project cost	X
<i>Note: First time Licenses and Permits issued mid-year will be prorated.</i>			

Fire Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Fire Reports (Non-FOIA) - No LE Investigation Charge			
	A. Original Copy (Report Only)	\$5.00	\$5.00	
	Printed copy of Fire Scene Photo(s)	\$0.50/page	\$0.50/page	
	CD Rom of digital Fire Scene Photos	\$5.00 per Copied CD Rom	\$5.00 per Copied CD Rom	
2	Rescue & Jaws of Life assistance outside of contract area and mutual aid agreements	\$500 + \$100 per hour	\$500 + \$100 per hour	
3	Fire suppression outside of contract area and mutual aid agreements	\$500 + \$100 per hour	\$500 + \$100 per hour	
4	Repair/Replace flags (Commercial - Non State/Fed Gov't)	\$50.00	\$50.00	
5	False fire alarm > 3 per year	\$300.00	\$300.00	
6	Class A/B Foam application & suppression			
	A. Residential	\$500	\$500	
	B. Commercial	\$1,000 + foam	\$1,000 + foam	
7	Response to gas line ruptures (construction related)	\$500.00	\$500 + \$100.00 per hour after first hour	X
8	Non-emergency Response	\$500.00	\$500.00	
9	Fire Pit Permit			
	A. Residential	\$7.00	\$7.00	
	B. Commercial	\$50.00	\$50.00	
10	SCBA Tank Fill	\$7.00	\$7.00	
11	Dive Tank Fill	\$10.00	\$10.00	
12	Commerical Haz-Mat Response (Manpower & Equipment)	\$500 + \$100 per hour	\$500 + \$100 per hour	
13	Fire Code Violation			
	IFC - 110.4 Violations Penalties	\$250.00/Day	\$250.00/Day	

Note: Electronic data may be available at no charge, depending on extent of request, at discretion of dept. E-mailed requests are recommended. Department e-mail addresses are available on the City website.

Parking

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Parking Fees			
	A. Surface Parking			
	I. Permit - Specified Area	\$215.00 per year \$70.00 per quarter \$27.00 per month	\$225.00 per year \$74.00 per quarter \$28.00 per month	X
	II. Permit - 24 Hour Permit - Specified Area	\$290.00 per year \$80.00 per quarter \$32.00 per month	\$304.00 per year \$84.00 per quarter \$34.00 per month	X
	III. Construction Parking Permit [new approved 3/22/23]	\$5.00 per day per spot	\$10.00 per day per spot	X
	IV. Meters (2 hours)	\$.05 per 6 minutes	\$.25 per 15 minutes \$.50 per 30 mins \$1.00 per hour	X
	V. Lost permit fee - surface parking	\$5.00	\$25.00	X
	B. Parking Structure			
	I. Permit (Proxy card)	\$345.00 per year \$95.00 per quarter \$35.00 per month	\$362.00 per year \$100.00 per quarter \$37.00 per month \$10.00 initial proxy card fee	X
	II. Requested Space Permit	\$425.00 per year	\$445.00 per year	X
	III. Lost ticket fee - parking deck	\$14 (max daily rate)	\$15 (max daily rate)	X
	IV. Daily Rates	\$1.50 per hour up to max rate \$14.00	\$2.00 per hour up to max rate \$15.00	X
	V. Lost prox card fee - parking deck	\$10.00	\$25.00	X
	<i>Note: For information about rental of the top floor of the parking deck, please inquire at the parking enforcement office.</i>			
2	Violations			
	A. Abandoned or impounded vehicles (add towing & storage fees)	\$60.00	\$65.00	X
	B. Fire Lane	\$50.00	\$55.00	X
	C. Bicycle parking violation	\$5.00	\$10.00	X
	D. Too far from curb, wrong side of street, or between sidewalk and curb	\$25.00	\$30.00	X
	E. Angle parking violations	\$25.00	\$30.00	X

Parking

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
	F. Obstructing traffic	\$25.00	\$30.00	X
	G. Parking Structure Violation: non-designated space	\$15.00	\$20.00	X
	H. Parking next to fire hydrant	\$25.00	\$30.00	X
	3 Prohibited Parking			
	A. On sidewalk	\$25.00	\$30.00	X
	B. In front of driveway	\$25.00	\$30.00	X
	C. Within an intersection	\$25.00	\$30.00	X
	D. Within 15 feet of a crosswalk	\$25.00	\$30.00	X
	E. On crosswalk	\$25.00	\$30.00	X
	F. Within 20 feet of a croowalk or 15 feet of the corner lines	\$25.00	\$30.00	X
	G. Within 30 feet of a street side sign or signal	\$25.00	\$30.00	X
	H. Between safety zone and adjacent curb	\$25.00	\$30.00	X
	I. Within 50 feet of a railroad crossing	\$25.00	\$30.00	X
	J. Within 20 feet of a fire station entrance	\$25.00	\$30.00	X
	K. Within 75 feet of a fire station on the opposite side of the street (sign required)	\$25.00	\$30.00	X
	L. Beside or opposite street excavation when traffic is obstructed	\$25.00	\$30.00	X
	M. Double Parking	\$25.00	\$30.00	X
	N. On a bridge, or within a viaduct or tunnel	\$25.00	\$30.00	X
	O. Within 200 feet of an accident	\$25.00	\$30.00	X
	P. In front of a theater	\$25.00	\$30.00	X
	Q. Blocking an emergency exit	\$50.00	\$55.00	X
	R. Blocking a fire escape	\$50.00	\$55.00	X
	S. Prohibited zones including residential parking	\$25.00	\$30.00	X
	4 Parking Violations*			
	A. Within a 12 month period:			
	I. First offense	\$10.00	\$15.00	X
	II. 2nd offense	\$15.00	\$20.00	X
	III. All subsequent	\$20.00	\$25.00	X
	<i>*Any meter violations, parking within a permit area without a permit, or violation of free parking for specific duration.</i>			
	B. All night parking (3 am - 6 am)	\$50.00	\$55.00	X
	C. Handicap zone	\$100.00	\$105.00	X
	D. Violation of winter parking restrictions (daytime only)	\$25.00	\$30.00	X

Parking

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
	E. In alley, except as authorized by code	\$25.00	\$30.00	X
5	Parking for prohibited purposes			
	A. Displaying a vehicle for sale	\$25.00	\$30.00	X
	B. Washing, repairing vehicle (except emergencies)	\$25.00	\$30.00	X
	C. Displaying advertising	\$25.00	\$30.00	X
	D. Selling merchandise	\$25.00	\$30.00	X
	E. On-street RV/Trailer parking over 24 hrs [effective 9/21/21]	\$25.00	\$30.00	X
	F. Loading zone violation	\$25.00	\$30.00	X
	G. Bus parking other than a bus stop	\$25.00	\$30.00	X
	H. Taxi other than a cab stand	\$25.00	\$30.00	X
	I. Bus stop & taxi cab stand violations	\$25.00	\$30.00	X
	Late Fee on all tickets - after 10 days	\$10.00	\$25.00	X
	Late Fee on all tickets - added after 30 days	\$25.00	\$30.00	X
	Late Fee on all tickets - added after 60 days	\$25.00	\$35.00	X
	After 70 days - Turned over to Collections - added fee **	+ 30% of combined fines & fees owed	+ 30% of combined fines & fees owed	
	** See Ordinance Section 24-55 Issuance Parking Violations.			

Parks & Recreation - Summer

	Services Description	Fee		changed
		2022	2023	
1	Sherman Park			
	A. Campground Sites with Full Hook-up (electric, water, sewer)			
	I. Daily - Full Hook-up	\$40.00	\$40.00	
	II. Weekly - Full Hook-up	\$250.00	\$250.00	
	III. Monthly - Full Hook-up	\$900.00	\$900.00	
	B. Campground Sites with Sewer and Water			
	I. Daily - Sewer & Water	\$30.00	\$30.00	
	II. Weekly - Sewer & Water	\$190.00	\$190.00	
	III. Monthly - Sewer & Water	\$675.00	\$675.00	
	C. Campground - Rustic Sites			
	I. Daily - Rustic	\$20.00	\$20.00	
	II. Weekly - Rustic	\$125.00	\$125.00	
	III. Monthly - Rustic	\$450.00	\$450.00	
	IV. Seasonal Rustic (rustic only, residents only)	\$475.00	\$475.00	
	D. Registration Fees, online/credit card	\$8.00	\$8.00	
	E. Pavillion - Group			
	I. Resident	\$150.00/day	\$150.00/day	
	II. Non-resident	\$225.00/day	\$225.00/day	
	III. Small Company / Small Group (1-100)	\$250.00/day	\$250.00/day	
	IV. Large Company / Large Group (101-500)	\$350.00/day	\$350.00/day	
2	Aune-Osborn			
	A. Campground			
	I. Daily waterfront sites w/utilities	\$35.00	\$35.00	
	II. Daily non waterfront sites w/utilites	\$32.00	\$32.00	
	III. Monthly waterfront rate	\$800.00	\$800.00	
	IV. Monthly non-waterfront rate	\$750.00	\$750.00	
	B. Registration Fees, online/credit card	\$8.00	\$8.00	
	C. Registration Fees, walk-in cash customers	\$3.00	\$3.00	
	D. Bulk Water & Sanitary Station (non-campers only)	\$5.00	\$5.00	
	E. Firewood	\$5.00 per bundle	prices posted	

Parks & Recreation - Summer

	Services Description	Fee		changed
		2022	2023	
3	Malcolm Park			
	A. YOUTH - Baseball/Softball Field Rental Fees per Activity Group (Season)			
	I. One Field Used	\$50.00	\$100.00	X
	II. Two Fields Used	\$100.00	\$175.00	X
	III. Three Fields Used	\$150.00	\$250.00	X
	IV. Each Additional Field Used After Three	\$25.00	\$25.00	
	B. ADULT - Baseball/Softball Field Rental Fees per Activity Group (Season)			
	I. One Field Used	\$100.00	\$200.00	X
	II. Two Fields Used	\$175.00	\$275.00	X
	III. Three Fields Used	\$250.00	\$350.00	X
	IV. Each Additional Field Used After Three	\$50.00	\$50.00	
	C. Baseball/Softball Tournament Rental Fees Per Field	<u>Weekday</u>	<u>All Days</u>	
	I. One Field Used	\$150.00	\$75.00	X
	II. Two Fields Used	\$250.00	\$150.00	X
	III. Three Fields Used	\$300.00	\$225.00	X*
	<i>* correction approved by CC on 5/1/23</i>			
	IV. Each Additional Field Used over Three	\$50.00	\$50.00	
	V. Each Additional Day After Three Days	n/a	\$100.00	X
	D. Baseball/Softball Tournament Rental Fees Per Field - <u>Weekend</u>			
	I. One Field Used	\$200.00	n/a	X
	II. Two Fields Used	\$350.00	n/a	X
	III. Three Fields Used	\$450.00	n/a	X
	IV. Each Additional Field Used After Three	\$100 per field >3	n/a	X
	<i>Note: Deposit (half) due upon reservation, remainder may be paid in installments and received in full by the business day prior to the event (Monday-Friday, 9am - 5 pm)</i>			

Parks & Recreation - Summer

	Services Description	Fee		changed
		2022	2023	
4	Marinas			
	A. Harvey Marina Fees			
	I. Harbor Seasonal Slip, 25 foot	Rate 9, \$1,050	Rate 9, \$1,050	
	II. Harbor Seasonal Slip, 45 foot (33 foot rate for 2022)	Rate 9, \$1,386	Rate 9, \$1,890	X
	https://www.michigan.gov/documents/dnr/Harbor_rates_491456_7.pdf			
	B. Kemp Marina Fees			
	I. Harbor Seasonal Slip	Rate 8	Rate 8	
	https://www.michigan.gov/documents/dnr/Harbor_rates_491456_7.pdf			
	II. Harbor Nightly Slip	Rate G	Rate G	
	https://www.michigan.gov/documents/dnr/recsearch_prices_harbors_554034_7.pdf			
	III. Off-Peak, Weekly, Oct 15 - May 15 (weather dependent, limited amenities)			
	<i>*Guidelines are published by the Waterways Commission annually, 2022 rates are the most current as of 1/30/23.</i>			
	IV. Fuel Sales, market rate (#2 Dyed Diesel and 90 Rec Gas available)			
	V. Pump out	\$15.00	\$15.00	
	VI. Temporary Mooring			
	a. 1/2 Day	\$5.00	\$5.00	
	b. Full Day	\$10.00	\$10.00	
	VII. Shower House Use (non-slip rental) per day	\$10.00	\$10.00	
5	Community Gardens			
	A. Resident	\$30.00	\$30.00	
	B. Non-resident	\$40.00	\$40.00	
6	Pullar Ice Rink			
	A. Non-ice Event (to be negotiated & approved as appropriate)	\$550.00 min bid + OT	\$550.00 min bid + OT	
7	Kaine's Ice Rink			
	A. Non-ice Event (Flea Market) + OT	\$300.00 base fee	\$300.00 base fee	
	B. Dryland/Rollerblade (per hour) - Youth Resident	\$25.00	\$25.00	
	C. Dryland/Rollerblade (per hour) - Adult Resident	\$30.00	\$30.00	
	D. Non Resident (Adult or Child)	\$50.00	\$50.00	
8	Handicap Swing Strap Deposit (refundable)	\$40.00	\$40.00	
9	Historic Homes			
	A. Adults, ages 18+	TBA if open	\$5.00	X
	B. Children, ages 6 to 17 (under 6 free)	TBA if open	\$3.00	X
	C. Family	TBA if open	\$15.00	X
	D. Cruise Ship	-	\$175.00	X

Parks & Recreation - Winter

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
2	Kaine's Ice Rink			
	A. Dryland/Rollerblade - Adult resident	\$25.00	\$25.00	
	B. Dryland/Rollerblade - Youth resident	\$20.00	\$20.00	
	C. Ice Rental			
	I. Youth Activity	\$25.00	\$25.00	
	II. Adult Activity	\$40.00	\$40.00	
	III. Non-resident	\$50.00	\$50.00	
	IV. Ice/Non-Ice Events (Kaines Klassic)	\$300 base	\$300 base	
3	Sault Seal Recreation Area			
	A. Daily			
	I. Child (5 yrs & under)	\$6.00	\$6.00	
	II. Child (6 yrs & older)	\$6.00	\$6.00	
	III. Student	\$6.00	\$6.00	
	IV. Adult	\$10.00	\$10.00	
	<i>Note: Canadian exchange not provided, credit cards accepted for cross border guests.</i>			
	B. Seasonal			
	I. Individual Resident	\$100.00	\$100.00	
	II. Individual Non-resident	\$130.00	\$130.00	
	III. Family Resident	\$130.00	\$130.00	
	IV. Family Non-resident	\$160.00	\$160.00	
	C. Groups (10 or more, with reservation)			
	I. Thursdays: Adult	\$5.00 each	\$5.00 each	
	II. Thursdays: Student	\$3.00 each	\$3.00 each	
	D. Group, non-regular hours (2 hr minimum)			
	I. Resident	\$200.00/hr	\$200.00/hr	
	II. Non-resident	\$250.00/hr	\$250.00/hr	
	E. Concession Stand - Minimum Bid Per Season	\$2,000.00	\$2,000.00	
4	Charles T. Harvey Marina - Winter Boat Storage	\$245/season	\$245/season	

Police Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Reports (in station)			
	A. Standard copies	\$0.10 per page	\$0.10 per page	
	B. Color copies	\$0.50 per page	\$0.50 per page	
	C. Duplication of CD's & VHS tapes	\$5.00	n/a	X
	Note: FOIA's are requested through FOIA procedure at City Clerk's Office and are paid at City Hall.			
2	Bicycle Registration			
	A. 12 years and younger	No Charge	No Charge	
	B. All others	\$1.00	\$1.00	
3	Fingerprinting, done on a limited basis			
	Job Applications or Concealed Weapons	\$10.00	\$20.00	X
4	Liquor License Transfer or Renewal	\$295.00	\$295.00	
5	Preliminary Breath Test (PBT)	\$10.00	\$10.00	
6	False Alarm Fee			
	A. 3 or less times per year	No Charge	No Charge	
	B. more than 3 times per year	\$75.00	\$75.00	
7	Bail & Bond Processing Fee	\$15.00	n/a	X
8	VIN Inspections	\$10.00	\$10.00	
9	Background Check (includes clearance letter)	\$10.00	\$20.00	X
10	Notary Service	\$5.00	\$5.00	
11	Traffic Citation Correction / Sign-off (excluding court fees)			
	A. Resident	No Charge	No Charge	
	B. Non-resident	\$5.00	No Charge	X
12	Impounded Vehicle Administrative Fee	\$25.00	\$25.00	
13	Sex Offender Registration/Verification	\$50.00	\$50.00	
14	Auxiliary Security Officers	\$16.00 per hour per officer	\$16.00 per hour per officer	

Smartzone (LDFA) & Economic Development Corporation - (EDC)

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Smartzone Conference Room Rental Fees			
	A. Hourly	\$20.00	\$20.00	
	B. Half Day (4 hrs)	\$50.00	\$50.00	
	C. Full Day (5+ hrs)	\$100.00	\$100.00	
2	Smartzone Small Business Enterprise Services	No Charge	No Charge	
3	Smartzone Hot Desk Services			
	A. Hourly	\$10.00	\$10.00	
	B. Daily	\$25.00	\$25.00	
	C. Weekly	\$80.00	\$80.00	
4	Smartzone Business Incubation Services - 2345 Meridian St.			
	A. Small Office	\$200.00 /month	\$200.00 /month	
	B. Large Office	\$300.00 /month	\$300.00 /month	
	C. Industrial Floor Space	\$4.00 /sq ft annually	\$4.00 /sq ft annually	
	<i>*Total Business Incubation Services</i>			
5	Photocopies [EDC]			
	A. Black & White	\$.05 /page	\$.05 /page	
	B. Color	\$.20 /page	\$.20 /page	
6	EDC Business Incubation Services - 1301 W. Easterday Ave.			
	Office & Manufacturing Space	\$3-\$5 /sq ft annually	\$3-\$5 /sq ft annually	
7	Brownfield Program Applications	\$250/Phase 1	\$250/Phase 1	
8	Brownfield Program Transfers	5% reimburseable project cost or \$2,000 whichever is greater	5% reimburseable project cost or \$2,000 whichever is greater	

Treasurer's Office

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Returned Check Fee (receipted checks)	\$35.00	\$35.00	
2	Stop payment/check reissue fee (vendor error/wrong address provided)	at cost	at cost	
3	Tax Collection Fee	1%	1%	
4	Single Lot Special Assessment			
	A. Notification of Assessment	\$20.00	\$20.00	
	B. Admin Fee when assessment is confirmed	\$50.00	\$50.00	
5	Payroll: Copies, Stop Payments and Reissues			
	A. Reprint W2 [email only]	\$3.00	n/a	X
	B. Stop payment and reissue of payroll check (lost/wrong address)	at cost	at cost	
	C. Reissue of direct deposit because account closed without notice to employer	at cost	at cost	
6	Late Fee for all past due accounts, miscellaneous billings *	2%, net past due over 30 days	2%, net past due over 30 days	
	<i>* unless other fee or rate specified in contractual agreement, donations/contributions.</i>			
7	Special Assessment Billings			
	Fee to roll special assessment installment, unpaid for 7 months, onto winter tax bill.	2% of net past due installment amount	2% of net past due installment amount	
8	Payments made with Debit/Credit Cards	2.8% (\$1.50 minimum)	2.8% (\$1.50 minimum)	
9	Payments made online from Checking or Savings Account	No Charge	No Charge	
10	Water account auto pay - via City Treasurer's Office (checking or savings)	No Charge	No Charge	

Note: Electronic data may be available at no charge to residents and prospective residents, depending on extent of request, at discretion of dept. E-mailed requests are recommended. Department e-mail addresses are available on the City website.

Water Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
1	Water Taps			
	A. Water Taps - Tap Fee Per Size			
	3/4" meter	\$2,400	\$2,500	X
	1" meter	\$2,600	\$2,800	X
	1-1/2" meter	\$3,200	\$3,400	X
	2" meter	\$3,700	\$4,000	X
	4" meter	\$4,000	\$4,300	X
	6" meter	\$4,600	\$5,000	X
	8" meter	\$5,500	\$5,900	X
	10" meter	\$7,200	\$7,700	X
	12" meter	\$10,000	\$10,700	X
	B. Curb, Road, Sidewalk Repair Fee			
	Gravel Road	\$2,000	\$2,200	X
	Paved Road	\$4,000	\$4,500	X
	C. Contractor Fees			
	Contractor Excavated, 1" thru 12", City does tap only (City of Sault Ste. Marie Water Service)	\$1,000	\$1,100	X
	Contractor Excavated, 1" thru 12", City does tap only (Non-City of Sault Ste. Marie Water Service)	\$1,000.00 + Time, Materials, Mileage	\$1,000.00 + Time, Materials, Mileage	
	Contractor Restoration Deposit (To be returned on completion of restoration)	\$2,000	\$2,000	

Water Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
2	Water Turn-on			
	A. Regular Hours: 7:00 am - 3:30 pm (Water Dept. Crew)	\$50.00	\$60.00	X
	B. After Hours (Water Dept. Crew)	\$80.00	\$90.00	X
	C. More than 1 within a year (excluding seasonal shut offs)	\$100.00	\$100.00	
3	Late Fees	2%, net past due	2%, net past due	
4	Sewer Tap Permit			
	4" lateral	\$1,500	\$1,600	X
	6" lateral	\$2,655	\$2,800	X
	8" lateral	\$4,000	\$4,300	X
	10" lateral	\$6,000	\$6,400	X
	Inspection Fee - Sewer Service	\$100	\$150	X
5	Second Meter Installation	Full Cost of Meter	Full Cost of Meter	
	<i>Note: Customer must provide plumbing</i>			
6	Sprinkler System Charges			
	A. Up to 4"	43.95/mo	45.27/mo	X
	B. 4" - 6"	76.91/mo	79.22/mo	X
	C. 6" - 8"	109.89/mo	113.19/mo	X
7	Hydrant Usage			
	A. Hydrant Rental for Construction	\$20.00/day + consumption + \$40.00 turn-on fee	\$20.00/day + consumption + \$40.00 turn-on fee	
	B. Hydrant Usage at DPW Facility	billed at bulk water rates as approved with annual budget + \$20 service fee	billed at bulk water rates as approved with annual budget + \$20 service fee	
	C. Winter Hydrant Maintenance (pumping only, contractor)	\$25.00	\$25.00	

Water Department

	Services Description	Fee		changed
		7/1/2022	7/1/2023	
	D. Winter Hydrant Maintenance (thawing, contractor)	\$25/hour X 2 operators + fuel charge \$5/hour	\$25/hour X 2 operators + fuel charge \$5/hour	
	E. Township Hydrant Use	\$150 for up to 10,000 gallons + current water rate for amount over 10,000 gallons	\$150 for up to 10,000 gallons + current water rate for amount over 10,000 gallons	
	F. Municipal Hydrant Rental	annual charge \$189,700	annual charge \$193,494	X
8	Thaw Frozen Water Lines			
	A. First time, one per season only, not required to be on let run notice	No Charge	No Charge	
	B. Second time, only for city authorized let run customers	\$100 + Hourly Wages	\$100 + Hourly Wages	
	C. Third time, only for city authorized let run customers	\$125 + Hourly Wages	\$150 + Hourly Wages	X
9	Meter Repair			
	Meter damage due to negligence	Cost of Meter	Cost of Meter	
10	Vactor Work			
	A. Regular hours	\$275 per hour	\$295 per hour	X
	B. Off hours	\$305 per hour	\$325 per hour	X
11	Positive/Negative Coliform Bacteria Analysis			
	A. First	\$20.00	\$22.00	X
	B. 2nd, 3rd, & 4th after positive result	\$10.00	\$11.00	X
12	Enumeration Coliform Bacteria Analysis	\$24.00	\$24	
13	Theft of Water			
	Residential/Commercial Water Meter	\$100	\$100	
14	Hydrant	\$500	\$500	