



The Sault Ste. Marie, Michigan Downtown Development Authority was established on February 18th, 1980, pursuant to the State of Michigan's Act 197 of the Public Acts of 1975. In creating the Authority, the city of Sault Ste. Marie recognized the dangers posed by a declining downtown area and took the first steps in correcting them. The Sault Ste. Marie Downtown Development Authority is tasked with correcting and preventing deterioration in the downtown business district, encouraging historic preservation, implementing development plans for the future, and promoting overall economic growth.

## Meeting Schedule

Meetings are scheduled for the second Wednesday of each month at 8:30 a.m. in the City Commission Chambers at City Hall. Meetings can be cancelled or rescheduled, if necessary. The Board meetings are governed by the latest edition of Roberts' Rules of Order.

You can find information on the Downtown Development Authority meeting schedule, agendas, and minutes via the meeting portal: [Agendas and Minutes](#)

## Membership and Term

The board consist of not less than eight (8) or more than twelve (12) members approved by the City Commission. One board position must be held by the City Manager, one board position must be held by a downtown resident, and the majority of board members must have an interest in property located in the downtown district. All members serve four (4) year terms.

## Current Board Members

- **Vacant** (Term Expiration 04/01/24)
- **Craig Cooper** (Term Expiration 04/01/25)
- **Raymond Bell** (Term Expiration 04/01/25)
- **Jordan Chisholm** (Term Expiration 04/01/25)
- **Vacant** (Term Expiration 04/01/24)
- **Jessica Johnston** (Term Expiration 04/01/26)
- **Wilda Hopper** (Term Expiration 04/01/26)
- **Kelly Townsend** (Term Expiration 04/01/27)
- **City Manager** (Indefinite)
- **Ray Bauer**, City Commission Liaison (non-voting member)

# Boards and Commission Application Process

Please submit completed [Boards and Commission Application](#) to:

Email: rtroyer [at] saultcity.com

Mail: City of Sault Ste. Marie - Robin R. Troyer, Deputy City Manager, 225 East Portage Avenue, Sault Ste. Marie, MI 49783

Downtown Development Authority Board Bylaws 5.51 MB

Tax Increment Financing and Development Plan - Number 1 2.82 MB

Tax Increment Financing and Development Plan - Number 2 13.37 MB

[View PDF](#)

City Hall  
225 E. Portage Ave  
Sault Ste. Marie, MI 49783  
United States

[View in Google Maps](#)